



**ST. EDMUND CAMPION CHURCH
MAIDENHEAD**

**MINUTES for meeting of Parish Pastoral Council
on 28th January 2020 at 7.45pm in the Parish Centre**

People.

Opening Prayer

Fr Liam

Apologies for Absence-Basil Solomon (BSS), Jennifer Camp-Over (JCO)

In Attendance- Mary Fraser (MF), Liam Cummins (LC), Noris Dukes (ND), Lilian Okere (LO), Sarah Hubbard (SH), Jayne Mullen (JM), Laura Bigoni (LB)

Parish resources.

Liam

1. Church Sanctuary Discussion led by Liam Cummins. The Parish Vision Meeting will decide on two proposals to be developed and presented to the PPC. A new Heating System will be included in both proposals. The proposals will be a "Facelift" vs a revamp. The Parish Vision Meeting on the 9th of March will be used to decide on the two proposals.

2. In the meantime, the Church roof is leaking and any damage to it needs to be assessed.

Action 21 SH: To arrange an inspection of the roof to assess any damage/ wear.

Action 22 ALL Parish Council to look at plans after proposals decided by Parish Vision Meeting.

Finance and Property including Lighting

Andrew

1. One Page Summary of 2018/19 Presented to the meeting, summarising the Parish Financial Return.

Action 23 SH Present one-page summary to the Finance Committee at the next meeting.

Parish Growth & Development

Mary

1. Money is available for training and development.

Action 24 SH to continue to include this in the newsletter.

2. Lilian recommended Future Learns website, which offers relevant free courses ie. Emotional Intelligence.

3. Eric will be asked to collate learning from the course that he went on and give talks/ courses within the parish. It was shared that he's brought lots of learning into the parish.

Action 25 Liam Cummins to speak to Eric about sharing the learnings from his course.

4. Jonas Krivelis presented the upgrade of the Parish Website, improving accessibility, appearance and functionality. Jonas has been making it more readable, embedding forms and rotas, adding Media and improving editability. He informed us that the first draft will be available on the 11th of February. Initially this will be shared with Fr Liam and Sarah, then feedback will be sought from relevant people and collated for Jonas to implement if possible.

Action 26 SH. Feedback on content and layout to be collated for Jonas (where relevant) so just one set of feedback to implement.

Liturgy Committee

Jayne

1. The first literature review for the new website has been written.

2. The Pope's message is that we're being encouraged to familiarise ourselves with the Bible. Matthew

Kelly has a tip, to start with the Gospels.

3. It was agreed that we would continue to have the scripture references on the Newsletter. Perhaps if there is space, add the following week's scripture references as well.

Action 27 SH to continue adding scripture references to the newsletter.

4. Jayne mentioned keeping scripture handy so it's readily available for study.

Action 28 SH: Add suggestions for links to daily scripture, to the newsletter. Starting with:

Bible in a year

Pray as you Go

Sacred Spaces

Mass Rep Reports

Mary

Shirley 09.30 and Julie 11.15 had supplied Mass rep reports which were read out by Mary. A brief summary of them is below.

09.30

Generally very good support for newsletter comments about children eating during Mass.

Excellent new points system for parents' and children's attendance at Mass. Likewise the need for children to attend and learn about Mass and to follow on the little Mass cards.

All Xmas services were beautiful.

Standard of sermons both week-end and during the week are excellent and very explanatory - there is always something new to learn from them.

Congratulations to St. Edmund Campion Parish on being chosen as this year's venue by the CTIM for their annual service together.

This was a beautiful service of the correct length with readings appropriate to St. Paul's shipwreck on Malta following the order of their usage in Mass which made it familiar to Parishioners and possibly many visitors too. The settings, band and sound effects were well appreciated by visitors.

Congratulations too to the Catering Team, the beautiful cakes, fresh flowers on the tables in the Parish Hall - all received great admiration and discussion by visitors.

11.15: Just a few comments of some of the parishioners.

Christmas Eve mass was very busy as expected there wasn't enough room. Solution ideas to help this mass become more comfortable are for small children to sit on parents laps also young children to share chairs. The video link to be set up before mass starts. Parishioners discouraged to save rows of seats, one or two seats maybe as it's not fair on people that attend mass every week.

Stamping: Feedback that Mass card stamping at the end of Mass is problematic for some families. PPC agreed that stamping at the end of Mass would continue as current.

Could we remind drivers to be aware of adults and children crossing the car park.

Update from Jennifer Camp-Overy:

The Section 48 Inspection commented on strong School/Parish links.

Report gives validation from Portsmouth Diocese.

3 year 6 children are Reading at Mass and @CAFOD Feast Day.

Children from School are writing and reading Bidding Prayers in February.

Any Other Business

1. 10% giving from collections discussed: Charity suggestions include Pippa's Charity, Out and About,

The Brett Foundation and Family Friends.

Action 29 SH to add to Newsletter for parishioner's suggestions.

2. SH discussed GoodGym, and their availability to carry out practical tasks on a Wednesday evening.

Action 30 SH to add to Newsletter.

3. LC discussed using £500 to revamp the Church entrance. This was agreed in principle.

4. Pastoral Area Pilgrimage to Belgium 12th-16th August. There will be a Coach from here and a coach from Windsor.

5. LC 28th of October is the 50th Anniversary of St Edmund Campion's Canonization. A week of celebration is proposed.

Next Meeting Monday 23rd of March 19.45.

New and Outstanding Actions

	Action required	To Be Completed by
12/11/2019 Action 2	Action (SH) Book plumber to replace left hand tap in the ladies' toilets.	SH
12/11/2019 Action 13	Matt to send links to SH to circulate. Meet to discuss opportunities to trial.	SH
12/11/2019 Action 18	LO to investigate options for assisted opening on Church doors.	LO
28/01/2020 Action 20	To arrange an inspection of the roof to assess any damage/ wear.	SH
28/01/2020 Action 22	Parish Council to look at plans after proposals decided by Parish Vision Meeting	PPC
28/01/2020 Action 23	Present one-page summary to the Finance Committee at the next meeting.	SH
28/01/2020 Action 24	SH to continue to include training fund availability in the newsletter.	SH
28/01/2020 Action 25	Liam Cummins to speak to Eric about sharing the learnings from his course	LC
28/01/2020 Action 26	Website: Feedback on content and layout to be collated for Jonas (where relevant) so just one set of feedback to implement.	SH
28/01/2020 Action 27	SH to continue adding scripture references to the newsletter.	SH
28/01/2020 Action 28	Add suggestions for links to daily scripture, to the newsletter. Starting with: Bible in a year Pray as you Go Sacred Spaces	SH
28/01/2020 Action 29	Add request for charities (to benefit from the Parish's 10% of Collection commitment) to Newsletter for parishioner's suggestions.	SH

28/01/2020 Action 30	SH to add GoodGym brief and launch to the newsletter.	SH
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Closing items

Closing Prayer

Completed Actions

18/09/2019 Action 6	Announce in Mass the Nativities taking place in the church in the following week.	JCO
12/11/2019 Action 16	Appeal to parish to get a team to redesign to website (including photos from Rod) BSS SH and LC	BSS SH and LC
12/11/2019 Action 17	LC to communicate and set expectations of children's behaviour during the First Holy Communion programme.	LC
17/07/2019	Plan for generating income from the parish hall	Angie Rodrigues
12/11/2019 Action 21	Anna Pardoe to produce a leaflet or poster showing the achievements and future for the Parish Vision.	LC
12/11/2019 Action 14	SH to contact Diocese to establish if this is an opportunity that's being worked on already. Also to establish if this is possible with the current finance system and bank accounts in place.	SH
12/11/2019 Action 15	Matt to identify a church that has already implemented contactless giving.	SH
12/11/2019 Action 19	LC to ask Eric to introduce initiatives from the course he attended, after he's had time to process and digest.	LC
12/11/2019 Action 20	Money is available for courses. SH to add to newsletter periodically. (discussed possibility of courses at St Mary's Strawberry Hill or Douai Abbey)	SH
18/09/2019 Action 4	JCO to pass rota for children reading the bidding prayers at mass to SH	JCO
18/09/2019 Action 5	Creative Liturgy- Action (LC) to talk to Mrs Arnold to coordinate and arrange Creative Liturgy.	JCO
18/09/2019 Action 12	Once submitted, SH to share final 2018/2019 Summary of Finances.	SH